



**The Aspen Institute Microenterprise Internship**  
*“Building the Field’s Future Leaders”*

**Application Questions**

**Directions:** Please answer the following questions using a separate sheet of paper. Limit your answers to a maximum of 4 pages. A resume must also be attached and emailed with the completed application questions.

**E-mail completed application to:**

Luz Gomez  
FIELD, at the Aspen Institute  
Phone: 305-202-4132  
[luz.gomez@aspeninst.org](mailto:luz.gomez@aspeninst.org)

**Application deadline:** February 21, 2011  
**Interviews by host programs start:** February 28, 2011  
**Offer made by:** March 11, 2011

**I. Basic Information:**

Full Name:  
Address  
Email:  
Phone:  
Name of University:  
Major:  
Expected Year of Graduation:  
End Date of Spring Semester/Quarter:  
Grade Point Average (GPA):

**II. Student Microenterprise Organization:**

Name:  
Year of Founding:

Current Leadership: Please indicate the names and contact information of current executive leadership of the student microenterprise organization.

Please describe the mission and services that the student-run microenterprise organization provides. Indicate how many people the organization served in 2010.

### **III. Responsibilities, Challenges and Desired Learning:**

Please describe your participation in your student microenterprise organization. Summarize the activities you've engaged in since you joined. Describe the position(s) you've held and your current responsibilities.

Please describe the principal challenges your organization faces in developing its program or delivering its services, and how might knowledge attained during an internship with a leading microenterprise organization help to overcome one or more of these challenges.

What type of activities within a microenterprise organization would you be most interested in working with (please rank first and second choice)<sup>1</sup>:

- lending operations (includes screening, processing and marketing to small business clients)
- technical assistance and training programming (includes access to markets activities or specific industry focused work with small business owners)
- lending operations coupled with strong financial literacy programming, including basic credit counseling for business owners
- research and impact evaluation of microloan and/or IDA participants

Also, describe why *you* are interested in this internship program, what you would like to learn from the experience overall, and why you are interested in the track(s) you indicated above.

### **IV. Individual strengths**

Describe in detail particular strengths and skills that you would provide to a host microenterprise organization.

Please discuss any other volunteer activities where you have demonstrated leadership ability.

Please provide two references. If there is a faculty advisor for the student organization who knows your work with the group, please provide that person's contact information. Other references should be individuals who can speak to your previous employment or volunteer work history.

### **V. Other information**

Please provide any additional information you feel relevant to this internship opportunity: i.e. products that you have produced for the student organization, information on specific projects you've engaged in; course work that may apply; other evidence of your interest in work that addresses domestic poverty, etc.

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<sup>1</sup> FIELD will do its best to match skills and needs of both its microenterprise program hosts and selected students. Selection process will also involve an interview with potential host program.